

# Privacy Notice for Audio Checker

## Who we are

The University of East Anglia (UEA) is a public research university based in Norwich, England. UEA is a registered data controller of your information, which means we collect, use and store personal information about you as a participant.

We do our utmost to protect your privacy. We have security systems and procedures to protect information from unauthorised disclosure, misuse, or destruction.

## What information we collect about you

During your involvement with UEA, the following personal information is collected, used, and stored securely by us:

- Personal identification information (email address, username)

## How and when we collect this information

UEA will collect information about you when you register online to the Audio Checker app.

## Why we collect and how we use this information

We collect your email address and username to enable secure access to the Audio Checker app and to track your progress in completing bird song identification tasks. This helps us ensure data integrity and manage participation in the research study.

UEA collects personal information from you to perform its public task as a provider of higher education and research and uses it to:

- Facilitate access to the Audio Checker app.
- Monitor participation and completion rates in the public survey.

## **Sensitive Information**

Access to and the sharing of this kind of 'special category' personal information has extra protection. Where we do use your sensitive personal information, we will either have obtained your explicit consent or there will be a substantial public interest reason with a basis in law.

The reasons for using this information include to prevent or detect unlawful acts, to protect the public, or to address safeguarding issues. It may also include the monitoring of disability data to facilitate access to buildings; information about race and ethnicity for monitoring our responsibilities under the Equality Act 2010; medical information required to provide learning support. Other reasons to use this information would be for employment, social security, and social protection purposes (such as public health issues, accidents or occupational health etc).

## How long we keep your information

We will keep your personal information only as long as it is necessary for the purpose it was collected and in accordance with UEA's records retention schedule. This means that, in normal circumstances, your full data will be kept for 1 year.

UEA will always store your personal information safely and will never disclose it to any other person unlawfully.

## Your rights

Under data protection law, you have rights including:

- Right of access – you can ask us for copies of your personal information (this is known as a Data Subject Access Request or SAR).
- Right to rectification – you can ask us to rectify personal information you think is inaccurate.
- Right to erasure - you can ask us to erase your personal information.
- Right to restrict processing – you can ask us to restrict how we use your personal information.
- Right to object to processing – you can object to us using your personal information.
- Right to data portability – you can ask that we transfer the personal information you gave us to another organisation, or to you.

Please note, these rights are not absolute and the requirement for UEA to comply with your request depends on the purpose for our processing. You don't need to pay any charge for exercising these rights. If you make a request, we have one month to respond to you.

## How to contact us

Please contact UEA's Data Protection Officer at [dataprotection@uea.ac.uk](mailto:dataprotection@uea.ac.uk) if you would like any further information; if you wish to exercise any of your data rights; if you believe your personal information has been breached; or if you have any other concerns about how your personal information is being used by UEA.

If you are still not happy after you have spoken to us, you can contact the ICO:

Online - [Contact us - public | ICO](#) or by phone - ICO Helpline number: 0303 123 1113

## Changes to this privacy notice

We keep our privacy notices under regular review.

This privacy notice was last updated on 03.09.2025